GET PAID TO WORK IN THE ARTS

Since 2012, the Bloomberg Arts Internship (BAI) program has offered New York City high school students internships in cultural institutions, which allows them to: build skills and competencies through authentic, paid work experience; participate in deep arts engagement; and receive practical assistance with the college application process.

Bloomberg Arts Interns are paid to participate in special tours of museums and arts organizations, work on individual and group assignments, and experience the cultural richness of New York City.

DETAILS

Full-time internship in NYC arts and cultural organizations:

- Earn up to $3360 for a seven-week internship
- 30–35 hours per week (Monday–Friday)

REQUIREMENTS

To be selected, you must be:

- A high school junior during the 2020-21 school year
- 16 years of age or older as of 6/15/21
- Interested in working in an arts organization
- Able to attend three paid orientation sessions (6/12, 6/19, & 6/26) and begin work on 6/28/21.

APPLY ONLINE!

Bloomberg Arts Internship 2021:
studioinstitute.submittable.com

The application deadline is March 31, 2021.

FOR MORE INFORMATION:

E bai@studioinstitute.org
W studioinstitute.org/program/bloomberg-arts-internship/

Photos: (top) BAI interns Dajanae and Marc; (bottom): Nisha and Jerrol

01.26.21
PROGRAM OVERVIEW

The program is divided into three components:

• Three days per week of work experience at one of the 30 non-profit organization partners of Studio Institute. These organizations contribute greatly to New York City’s arts and cultural communities.

• Classroom time (two days per week) that focuses on honing career and communication skills and starting the college application process; sharpening written skills through workshops and assignments offered by Columbia Teachers College; and participating in a variety of arts engagement opportunities.

• Virtual and in-person visits to cultural institutions and our partner organizations that include tours of the facilities, followed by career panels with some of the staff professionals.

Bloomberg Arts Internship activities will offer you the chance to discover NYC cultural institutions both large and small, explore career and college opportunities, meet a diverse range of professionals working in the arts, and immerse yourself in the rich cultural heritage of New York City.

PROGRAM DATES
(Subject to revision)

Orientation:
Saturdays: June 12, 19, and 26

Program Start:
Monday, June 28

Program Duration:
7-weeks (ends Friday, August 13) with a one-week extension option (ends Friday, August 20)

I didn’t know how to begin my college essay... and was fighting with myself, struggling to manage writing a couple sentences. However, with Courtney’s help I completely transformed my fears and doubts into my passion with confidence.

MAHERAH, THOMAS A. EDISON HIGH SCHOOL, STUDIO INSTITUTE INTERN
BLOOMBERG ARTS INTERNSHIP

PARTICIPATING PARTNER ORGANIZATIONS

Subject to confirmation, institutions hosting interns for the summer of 2021 include:

MANHATTAN
Art21
Children’s Museum of the Arts
Dance Theater of Harlem
Dixon Place
El Barrio Arstspace
La MaMa E.T.C.
Museum of Chinese in America
National Dance Institute
New York Theater Workshop
Nuyorican Poets Cafe
Park Avenue Armory
Signature Theatre Company
Studio Institute
Theatre for a New Audience

BROOKLYN
BAM (Brooklyn Academy of Music)
Brooklyn Botanic Garden
Brooklyn Youth Chorus Academy
Cool Culture
NY Transit Museum
Streb @ SLAM
Urban Glass

QUEENS
New York Hall of Science
Queens County Farm Museum

STATEN ISLAND
Historic Richmond Hill
Snug Harbor Cultural Center
Staten Island Museum

I really do appreciate the fact we’re essentially working on our college work and getting paid to do so. I like the fact that Bloomberg does that for its interns, not only growing their working experience but their education as well.

SAISS, ACADEMY FOR CAREERS IN TELEVISION & FILM, SIGNATURE THEATER INTERN

Photo: 2020 BAI Interns, Studio staff, and mentors discuss the components of successful presentations.
BLOOMBERG ARTS INTERNSHIP

EXPECTATIONS FOR INTERNS THIS SUMMER

If you are selected and choose to participate, the value of your internship will rest largely on your investment in your work, your willingness to extend yourself on the job, your engagement with your assigned projects, and the relationships that you form with co-workers.

Your supervisor and colleagues will involve you in interesting projects and assignments. You will experience a summer of increasing responsibility and exposure to cultural activities, which we hope will foster a life-long association with the arts.

You will be expected to:

• Work a minimum 32-hour week for a 7–8-week period
• Complete all program assignments
• Attend all three Bloomberg Arts Internship orientation sessions
• Respond to all post-internship surveys through your senior year of high school and through college.

You will be paid up to $525.00 for up to 35 hours per week. During the 7-week internship (June 28–August 13) or 8-week internship (June 28–August 20), you will be working virtually or in-person at your work assignment three days per week.

The other two days of the week, you will be attending virtual classes covering the college writing process, exploring arts and cultural organizations throughout New York City, and enhancing your technical, presentation, and soft skills.

COMMITMENT

We expect your 100% active participation in all program activities, assignments, and extra-curricular events. Your work as BAI program intern must be your top priority for the full length of the program.

Real work experience is extremely valuable in discovering where your talents are best realized; your internship this summer may lead you in future career choices.

In certain cases, former interns now work as part-time and full-time employees at their internship sites or at a different site they discovered in the program. The value of your internship, and how far it may take you in the future, will rest largely on how you maximize the opportunities presented to you by Studio Institute and your host sites.

CONDUCT

All interns must behave responsibly and observe the same rules of conduct as other staff members at their worksite.

Succeeding in the virtual and hybrid workplace requires excellent communication skills and an awareness that we communicate with each other in both verbal and non-verbal forms.

Don’t be afraid to ask questions when you don’t understand an assignment. From a manager’s and instructor’s perspective, a team player will always be viewed as an asset. Cultivating good social skills, even in the unique virtual/hybrid environment, will help your career even long after this internship has come to a close.

COMMUNICATION

Throughout the application process, please be sure to respond to all emails. Unless you respond, it is unclear as to whether or not you received a message. Responding to emails promptly demonstrates good manners, competence, and reliability.

To explore the program further, check out:

BAI Program
BAI Instagram
BLOOMBERG ARTS INTERNSHIP

EXPECTATIONS FOR INTERNS THIS SUMMER

PAID ASSIGNMENTS

1. **College Essay**
   This is a one to two-page essay based on a Common Application personal essay prompt to be used in your college applications.

2. **Art Essay**
   This is a one to two-page essay about a work of visual art that you connect with.

3. **Technical Training**
   Interns will train on a variety of professional computer programs tied directly to the work in their internships, including Adobe Creative Suite and Microsoft Office.

4. **College List of Safety, Match, and Reach Schools**
   This is a list of potential colleges you might apply to in the fall, including multiple options of Safety, Match, and Reach Colleges/Universities.

5. **College/Professional Resume**
   This is a college/professional resume with your previous job experience, including your experience with us as a BAI intern this summer.

6. **Visits to Museums and Cultural Institutions**
   Throughout the internship, Studio organizes virtual trips to museums and cultural institutions. These enhance your experience, allowing you to learn about a range of career opportunities in cultural institutions, and the wide variety of cultural offerings in NYC.

7. **Weekly Social Media Posts**
   These are posts and blog entries that visually capture your weekly experience.

8. **Final Presentation**
   This is a 3–5 minute presentation using images, reflections, and other documentation about your summer experience.

**COMPLETING YOUR APPLICATION**

- Read and follow the directions on the online application.
- Provide full and complete responses to all questions fulfilling the required minimum word count.
- Provide all requested supporting documents: unofficial school transcript, signed parental permission form, and references.
- We strongly encourage you to answer all optional essay questions.

**ADMINISTRATORS**

Program Manager Co-Director, Jen Comer
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Program Manager Co-Director, Andrew Van Dusen
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All Program Staff
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